



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	December 13
Committee on Committees.....	December 20
Education Committee.....	December 6
Emergency Services Committee.....	December 6
Financial Management.....	December 20
Highway Commission.....	December 7
Investment and Purchasing Committee.....	December 20
Law Enforcement Subcommittee.....	December 6
Public Services Committee.....	December 7
Rules and Procedures.....	December 7

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
MEETING
December 13, 2010
7:00 P.M.

Members Present:

Kirk Moser - Chairman	Shawn Utley	Jim Vaughn	David Satterfield
Jerry Stone - Vice Chairman	Moe Taylor	Paul Freels	

Also:

Anthony Holt	David Lawing	Leah Dennen	Merrol Hyde	Frank Freels
Keith Douglas	Don Long	Glenn Gregory	Maryanne Durski	

Chairman Moser called the Budget Committee to order on Monday, December 13, 2010 at 7:00 P.M., in Room 112 at the County Administration Building in, Gallatin, Tennessee.

AGENDA:

Chairman Moser deleted under (VI) Report of the Committee Chair (C) General Sessions Judge Report. Motion to approve the agenda, as amended; made by Mr. Satterfield, seconded by Mr. Utley, motion passed 5-2 with Mr. Freels and Mr. Satterfield voting against. There was no public recognition.

MINUTES:

Motion to approve the minutes of November 8, 2010 made by Mr. Taylor, seconded by Mr. Satterfield, motion passed 7-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt would like to thank all the members for coming out on this cold night.

REPORT OF THE COMMITTEE CHAIR:

Report from the County Trustee - included in packet
Report from the Assessor of Property - included in packet
General Sessions Judge Report

OLD BUSINESS:

EMS Ambulance/Portland - Mr. Vaughn stated this was sent to budget from the Emergency Services Committee. Mr. Douglas stated EMS has been tracking some data on Portland. Mr. Douglas stated that the data being tracked on the response time, the number of calls and the amount of calls being answered by other ambulance. Mr. Douglas stated when the Portland ambulance is on a call, units from White House, Gallatin or Oak Grove are put on stand by for the Portland area. Mr. Douglas stated the problem with this is decreases the response times into the Portland Area to have other units respond. Portland is EMS's third busiest zone in Sumner County. Mr. Douglas anticipated this would be a problem after the Portland Hospital closed, however; Mr. Douglas wanted to collect the data before bringing this to the committee. Mr. Douglas stated call volume and response time have increased in the Portland Area. Mr. Douglas stated he is advocating the new Portland Ambulance run 7 days a week 12 hour shifts. Mr. Douglas stated that a new ambulance will not have to be purchased this FY. Motion made by Mr. Vaughn to go with option #2 and include the capital cost of the Auto Pulse at \$14,500, seconded by Mr. Utley, motion passed 7-0.

Westmoreland Expo Center - Mr. Taylor stated the Westmoreland Expo Center is asking for support and funding. Mr. Taylor stated they are requesting \$50,000 for the remainder of this budget year and \$50,000 for FY 12. Mr. Stone stated there are 2 items being required by the fire marshal and the ADA compliance. Motion made by Mr. Taylor, seconded by Mr. Stone, to fund \$50,000 FY 11 and \$50,000 FY 12 to fund from County General Reserve fund in addition if the property is sold before 2020 any contributions made by Sumner County be returned from sales of the facility if the buyer is a for profit organization. Motion to amend made by Mr. Satterfield, to fund \$50,000 for FY 11, motion fails for lack of second. Original motion passes unanimously.

Payroll timekeeping system - No report at this time.

NEW BUSINESS:

Board of Education –

Update on 2007 Bond as of 11/30/10 – Mrs. Durski noted this bond approx. \$350,000 shortfall in this bond. The shortfall is included in the 2010 bond.

Update on 2010 Bond as of 11/30/10 - Mrs. Durski noted projects are underway in this bond. Mrs. Durski noted with the appropriation for the Portland East Renovation, additional work to Portland East, and the shortfall from the 2007 Bond there is still enough funding in the 2010 bond.

Mr. Lawing asked Mrs. Durski to clarify some issues on the Drakes Creek Middle Utilities. Mr. Lawing noted the appropriated amount is \$3,223,522.29. Out of this appropriation \$1,611,761.00 were matching funds from Davidson Academy and Hendersonville Utility. Mr. Lawing stated \$300,963.48 receivable from Hendersonville Utility District. Mr. Lawing stated some or all of this receivable may have been paid directly. Mr. Lawing is questioned Mrs. Durski if the shortfall may be more than anticipated. Mr. Stone clarified with Mr. Lawing if the amount from this bond has not been reduced instead of the original \$300,000 shortfall, it could be \$600,000. Mr. Lawing stated that is correct. Mrs. Durski stated the \$300,962.48 has already been deducted from the \$1.6 (M). Mr. Lawing and Mrs. Durski will be meeting to resolve this matter.

3 General Purpose Budget amendments – Mrs. Durski noted one is for the additional funds for high cost special education students. This is no local money. The second amendment is a transfer. The third is a grant. Motion made by Mr. Vaughn, seconded by Mr. Freels, motion passed 7-0.

Portland East Middle School Renovations

Report on all change orders – Mrs. Durski noted this just a report requested by this committee on all change orders presented on this project. This is for information purposes only.

Appropriation of \$9,433.73 – Due to the change orders on this project, this would increase the cost of the project by this amount. Motion made by Mr. Utley, seconded by Mr. Taylor to add an additional appropriation of \$9,433.73 to the Portland East Renovation out of the Intent to Fund 2010 bond, motion passed 7-0.

Appropriation of \$50,000 for 3 HVAC units - Portland East has 7 units and only 3 are operational. Mrs. Durski stated the additional appropriation from the Intent to fund 2010 bond would be for the purchase price of 3 new units. Mrs. Durski noted the Facilities and Maintenance Committee and the Board of Education have approved setting aside \$50,000 from Capital Outlay, in a reserve, in the event this bond could not cover the purchase. Mr. Lawing reminded the committee again the 2007 bond may be off the \$300,862.48 receivable from Hendersonville Utility District. Mr. Lawing stated if this is the case, then the Intent to fund Line in the 2010 will be reduced by that amount. Motion made by Mr. Stone, seconded by Mr. Freels, to freeze all school spending on construction projects except for \$50,000 from Capital Outlay reserve fund School Board has created until the 2007 bond shortfall can be determined. There was no vote taken on this motion.

*Motion to amend made by Mr. Vaughn, seconded by Mr. Stone, to group and approve the \$50,000 appropriation, \$10,109.66 appropriation, Gene Brown - \$2,800 appropriation, and Merrol Hyde Magnet - \$27,400 appropriation contingent upon Mr. Lawing and Mrs. Durski meeting. If the funds are available, send to the commission floor, if the funds are not available, the school board pays for the projects from the Capital Outlay reserve established, motion passed 7-0.

Appropriation of \$10,109.66 for additional consulting work by Entech -

Gene Brown Elementary School - \$2,800 for construction administration for offsite drainage issues -

Merrol Hyde Magnet School - \$27,400 for drainage work behind new gym -

Report on 2010 Bond and available funds for new projects – Finance Director - *** THIS ITEM MOVED TO THE END OF THE AGENDA DUE TO FIRE ALARM GOING OFF AND MR. LAWING WAS NOT PRESENT.

Appropriations

Election Commission - \$172,114 for special elections for State Senator (to be reimbursed) - Motion made by Mr. Satterfield, seconded by Mr. Taylor, motion passed unanimously.

Register of Deeds - \$32,000 (pass thru data fees) for computer equipment - Motion made by Mr. Utley, seconded by Mr. Freels to approve, motion passed 7-0.

Sheriff –

\$17,781 SCAAP Award – Motion made to approve made by Mr. Vaughn, seconded by Mr. Stone, motion passed 7-0.

\$16,573.65 reimbursement for state inmate medical services – Motion to approve made by Mr. Utley, seconded by Mr. Vaughn, motion passed 7-0.

Gallatin Library - \$5,582.34 closing of account for book proceeds - This is a savings account at the Gallatin Library for money made off of proceeds of Walter Durham books. Gallatin Library is requesting these funds go into Gallatin Library book Budget. The money goes back to 1970. Motion made by Mr. Utley, seconded by Mr. Taylor to put the funds into the General Fund, motion passed 7-0.

Courthouse & Jail Maintenance -\$6,000 county website expense - Motion made by Mr. Freels, seconded by Mr. Stone to approve, motion passed 7-0.

Transfers

Various transfers to correct chart of accounts (see attached) –

Line – item transfers –

Sheriff – maintenance agreement expense – Motion to approve made by Mr. Vaughn, seconded by Mr. Utley, motion passed 7-0.

Clerk & Master – interpreting services – Motion to approve made by Mr. Freels, seconded by Mr. Vaughn, motion passed 7-0.

Chart of account transfers – see attached – Motion to approve made by Mr. Vaughn, seconded by Mr. Satterfield, motion passed 7-0.

REPORT OF THE INVESTMENT COMMITTEE:

Chairman Frank Freels noted no report

REPORT OF FINANCE DIRECTOR:

Monthly Revenue Analysis –

- Adequate Facilities – 118.125% of budget
- Wheel Tax – 103.502% of budget
- SCEMS Transportation Revenue – 90.650% of budget – trend skew due to receivables
- Sales Tax - 101.915% of budget
- Business Tax – 89.299% of budget – trend skew due to State of TN collections

Salary Changes - This is a report requested by the committee on any salary changes. Mr. Lawing stated the first on the list is the Highway Dept. and they are under road law. Therefore, if it is within their budget they can increase this item.

Revenue and Property Tax Analysis - Mr. Lawing stated if things continue projections would be met. Most are slightly over projections.

***Report on 2010 Bond and available funds for new projects – Finance Director - Mr. Lawing noted \$831,345.79 is not encumbered in the 2010 bond. These are non-school projects. Mr. Stone stated Beech High School has old rotting lights on the football field that need replacing and bleacher in the gym need replacing for safety reasons. Mr. Moser echoed Mr. Stone's safety concerns to replace these two items at Beech High School. Mr. Stone stated some completion work on the Megan McCurry Bldg. and an access road to training facility would complete the \$300,000 request made by Beech High School. Mr. Long stated the Highway Department is looking at completing the access road for BHS. Station Camp High School has requested \$30,000 lighting on their soccer field. Mr. Hyde echoed Mr. Stone's and Mr. Moser's request for the lights on the football field and the gym bleachers at Beech High School. Mr. Holt requested \$185,000 for the matching grant for restoration of the Clark House. Mr. Stone stated Merrol Hyde Magnet school has requested \$242,000 for the Soccer/Track Complex. Motion made by Mr. Stone to have an intent to fund the above mentioned projects after firm prices are established and fall within the guidelines, totaling \$757,000 from the 2010 Capital Projects Bond, seconded by Mr. Freels, motion passed 5-2, with Mr. Satterfield and Mr. Utley voting against.

Being there were no further items before the committee, motion to adjourn at 9:03p.m. made by Mr. Satterfield, seconded by Mr. Taylor, motion passed 7-0.

**COMMITTEE ON COMMITTEES
MINUTES
DECEMBER 20, 2010**

Present:

Jerry Stone, Chairman
Shawn Utley, V. Chairman
Trisha LeMarbre
Paul Goode
Absent: Jo Skidmore

Also Present:

Leah Dennen, Law Director
Anthony Holt, County Executive
Merrol Hyde, Commission Chairman
Chris Hughes, Commissioner
Frank E. Freels, Commissioner

The meeting of the Committee on Committees was brought to order on Monday, December 20, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Agenda. Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Utley, seconded by Comm. Goode, the committee voted to approve the minutes of November 15, 2010.

Recognition of the Public. There was none.

Airport Authority. Chairman Stone stated that the Public Services Committee had recommended the appointments of John Berwind and Dr. Tom Graves to serve on the Sumner County Airport Authority. Upon motion of Comm. Utley, seconded by Comm. Goode, the Committee voted to nominate John Berwind and Bill Taylor to serve on the Authority.

Planning Commission. Chairman Stone announced the County Executive's recommendation of Chris Hughes and David Satterfield to serve on the Sumner County Planning Commission. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the Committee voted to appoint Commissioner Hughes and Satterfield to the Planning Commission.

Emergency 911 Board. Chairman Stone brought forth the County Executive's recommendations of Paul D. Freels, Bob Pospisil and Ben Harris to serve on the Emergency 911 Board. Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee voted to approve and forward the recommendations of Commissioners Freels, Harris and Pospisil.

Financial Management. Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee voted to appoint the following to the Financial Management Committee: Commissioners Hyde, Kimbrough, Frank Freels, Goode, and Utley.

Next Month.

The following appointments for next month were announced as follows:

County Public Records Commission
Sumner County Regional Planning Commission
Agricultural Extension Service

Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the Committee adjourned at 6:40 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
December 6, 2010**

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Billy Geminden
Ben Harris
Joe Matthews
Kirk Moser
Paul R. Goode, absent

Also Present:

Benny Bills, Director of Schools
Maryanne Durski, Schools Finance Director
Bill Kemp, County Clerk
Leah Dennen, Law Director
Commission Chairman Merrol Hyde
Board of Education members

Chairman Decker brought the Education Committee meeting to order on Monday, December 6, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Moser, the Committee members approved the agenda, with the addition of discussion on the January 3, 2011 meeting.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee approved the minutes of November 1, 2010. Chairman Decker abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker reported that the search for a new Director of Schools was underway. The Board of Education will be considering using an outside search firm to help hire a Director.

County Executive. County Executive Anthony Holt praised the Hendersonville High School football team for making it to the state championship.

Director of Schools. Benny Bills, Director of Schools said that school administrators are learning about changes upcoming from the State Department of Education. Mr. Bills reported that the certified teachers' bonuses are tied up with teacher negotiations.

Report on 2007 Bond Issue. Mrs. Maryanne Durski, School Director of Finance, reported that the 2007 Bond Issue is winding down with the final retainers released on two elementary schools. She said the two middle school retainers will be released in the next month. The Portland Middle renovations and the Merrol Hyde Magnet School gymnasium are still underway and attorneys are talking on the Drakes Creek Utility project. She said it appears that funds will be sufficient to cover all the projects.

Report on 2010 Bond Issue. Mrs. Durski stated that the projects at Beech High Annex HVAC, the Beech High School megatherm and R.T. Fisher projects are nearing completion. The architect is working on the specifications for the "Iron Bunker" roof.

She stated that the shortage from the projects funded in the 2007 project is \$350,000.00 covered by the 2010 appropriation.

Portland East Additions. Mrs. Durski provided copies of the change orders requested by Johnson and Bailey Architects for the Portland East Middle School addition and renovations.

General Purpose School Amendments. Upon motion of Comm. Moser, seconded by Comm. LeMarbre, the Committee voted to approve the General Purpose School Fund amendments as submitted.

January 3 Meeting. Upon motion of Comm. Matthews, seconded by Comm. Harris, the Committee voted to cancel the January meeting unless otherwise notified.

The meeting was adjourned at 6:20 p.m. after a motion by Comm. LeMarbre, seconded by Comm. Moser

Prepared by Maria A. Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE**

December 6, 2010

Present:

Jim Vaughn, Chairman
Michael Guthrie, Vice-Chairman
Mike Akins
Steve Graves
Ben Harris
Jerry Stone
Moe Taylor

Also Present:

Anthony Holt, County Executive
Keith Douglas, EMS Director
Leah Dennen, County Law Director
Sonny Weatherford, Sheriff
Bill Kemp, County Clerk

Chairman Vaughn called the Emergency Services Committee to order on Monday December 6, 2010 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Akins made a motion, seconded by Comm. Taylor. The agenda was unanimously approved.

Approval of Minutes of November 1, 2010. Vice-Chairman Guthrie made a motion, seconded by Comm. Akins. The minutes of November 1, 2010 were unanimously approved.

Public Comments None.

Report from the Chairman. None.

Report from the County Executive. County Executive Holt stated the Animal Control Facility would be complete with construction around the middle or end of this month. The opening will be delayed due to fixtures being ordered. The County Executive anticipates the opening will take place sometime in February.

Report from the Sheriff Sheriff Sonny Weatherford went over figures on the November 2010 Financial Report, and the Animal Control Division Statistics.

Report from the Director Director Douglas referred to the December 2010 Report. Responses and Transports are pretty much the same. The Director stated that Non-Emergency Transports are down. He has requested from the Finance Director that projected revenues be decreased.

Monthly Revenue Comparisons fluctuates quite a bit due to Medicare payments. The Director stated that we are \$14,000 behind in Revenue which is very good.

Also included in the report were the Receivables Distribution figures, July through November breakdown of run times, and thank you notes from some of the patients.

Director Douglas stated the White House station sits in the City of Millersville right at the county line. Millersville has asked that we draw up an Automatic Mutual Aid with Robertson County. This would be for residents right inside Millersville, but in Robertson County. Director Douglas said he would not have a problem with it as long as certain call types were identified. There was some discussion. Chairman Vaughn suggested a feasibility study. Comm. Stone made a motion for the study, suggesting that it also include some criteria to define emergency calls. Comm. Taylor seconded. Motion carried.

Old Business.

New Business Comm. Akins made a motion for the January meeting to be cancelled due to the Jan. 3rd holiday, with the stipulation that a meeting would be called if necessary. Comm. Taylor seconded. Motion carried.

There was a motion to adjourn. The committee adjourned at 5:48pm.

Prepared by Sheila Ashton

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
December 20, 2010
5:00 P.M.

Members Present:

Frank Freels - Chairman	Anthony Holt	Benny Bills
Kirk Moser – Vice Chairman	Judy Hardin	Jim Vaughn

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, December 20, 2010 at 5:00 p.m. Mr. Holt arrived at 5:06 p.m. Mr. Kimbrough was not present for the meeting.

AGENDA: Motion made by Mr. Bills to approve the agenda, seconded by Mr. Vaughn, motion passed 5-0.

RECOGNITION OF PUBLIC:

There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of November 15, 2010, made by Mr. Moser, seconded by Mr. Bills, motion passed 5-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt had no report. Mr. Holt arrived to the meeting.

REPORT OF THE COMMITTEE CHAIR:

Chairman Freels questioned the Library Manager Salary under the Finance Dept. Budget. Mr. Lawing stated Budget Committee requested this salary fall under the Finance Dept. budget to insure the MOE does not get increased.

REPORT OF THE FINANCE DIRECTOR:

Monthly Revenue Analysis –

- Adequate Facilities – 118.125% of budget
- Wheel Tax – 103.502% of budget
- SCEMS Transportation Revenue – 90.650% of budget – trend skew due to receivables
- Sales Tax - 101.915% of budget
- Business Tax – 89.299% of budget – trend skew due to State of TN collections

REPORT OF THE LAW DIRECTOR:

Ms. Dennen had no report.

OLD BUSINESS:

There is no old business to discuss.

NEW BUSINESS:

Purchase Order Matters – Mr. Lawing noted this was just an oversight. Motion to approve for payment made by Mr. Vaughn, seconded by Mr. Bills, motion passed 6-0.

Mr. Lawing requested the committee increase the limit on the single purchase (Purchase Order Policy under the Exemption Section) from \$100 to \$300 per purchase per vendor. Motion made by Mr. Holt seconded by Mr. Moser, to amend the Purchase Order Policy (under the Exemption Section) change verbiage to state “single purchase of less than \$300 per month per vendor, not to exceed \$900 per month per vendor,” motion passed 6-0.

Being that there was no more business, Mr. Vaughn motioned to adjourn at 5:20 p.m., seconded by Mr. Bills motion passed 6-0.

SUMNER COUNTY HIGHWAY COMMISSION

DECEMBER 7, 2010

MINUTES

MEMBERS PRESENT: Billy Geminden, Commissioner
Steve Graves, Chairman
Judy Harden, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member

MEMBERS ABSENT: Frank Freels, Commissioner
Paul Freels, Commissioner
Bob Pospisil, Vice Chairman

OTHERS PRESENT: Leah Dennen, Law Director

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 7, 2010 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Chairman: Naming a road after Tommy Marlin
Under Chairman: Davis
Under Road Supt.: FEMA Report & Signage

APPROVAL OF AGENDA

Motion to approve: Citizen Member Neal
Seconded by: Commissioner Geminden
Motion passed.

APPROVAL OF MINUTES

Motion by Road Superintendent Hardin to approve the November 2010 minutes.
Seconded by Commissioner Geminden. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Tom Davis of 2542 Steeplechase Road in Gallatin, has owned this home since 2002 in Grasslands Ranch & Landings Subdivision, first for his Mom to live in (who has now passed) and currently he lives there. He has had several flooding events that are concerning him. In 2010 alone, he has had three floods from a culvert that backs up into his crawl space and it is so bad he has to replace his ductwork.

REPORT OF CHAIRMAN: OLD BUSINESS - None**REPORT OF CHAIRMAN: NEW BUSINESS****A. Part of Road named after Tommy Marlin**

County Executive Holt has received two letters asking about a portion of the new 109 Hwy being named after former County Executive Tommy Marlin for his 40+ years service to the County and his work in getting 386 built and the new 109 widened. There was discussion. Commissioner Geminden **motioned** to study this suggestion for 30 days and take it up at the next meeting. **Seconded** by Commissioner F. Freels. **Motion passed** unanimously.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Shoulder Stripe Cost**

Road Superintendent Hardin indicated the cost to put shoulder stripes on all the county roads would be \$152,091.83. It takes 17.6 gallons of paint for 4" stripe, and 106 lbs. of glass beads per mile, which equals \$315.04 in materials only per mile, no labor.

B. Tornado Clean-up Report - Westmoreland

Road Superintendent Hardin reported everything is finished and inspected. They had applied for a grant through USDA.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. FEMA Report**

Road Superintendent Hardin remarked that they have turned in \$1,556,000 in claims. FEMA in Nashville will close on Friday, December 17th. So far, they have approved \$1,368,000. They should reimburse us @ 90%.

B. Subdivision Signage

Road Superintendent Hardin called attention to developers having to put up signage before the subdivision can be accepted. So many of the developers do not know where to go get signs, or where to put them. She recommended giving a list of names they can call.

C. New Road List

Road Superintendent Hardin presented the annual road list changes and full road list for the Highway Commissioners to look over, not to be approved until the full January 2011 County Commission meets.

REPORT OF COUNTY EXECUTIVE

County Executive Holt mentioned he has a constituent that has called about a big hillside on Hogan Branch Road (off New Hope Road) that has become unstable and obstructing the flow of water. Road Superintendent Hardin will check on it. If it is on the county R.O.W., we can work on it, but if not, we can't.

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR

Executive Session - Road fee appeal was discussed and recommendation passed on to full County Commission.

MOTION TO ADJOURN: Commissioner F. Freels
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 4:58 P.M.

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
December 20, 2010
5:26 P.M.

Members Present:

Frank Freels - Chairman	Anthony Holt	Benny Bills
Kirk Moser – Vice Chairman	Judy Hardin	Jim Vaughn

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, December 20, 2010 at 5:26 p.m. Mr. Kimbrough was not present for the meeting.

AGENDA: Motion made by Mr. Bills to approve the agenda, seconded by Mr. Vaughn, motion passed 6-0.

RECOGNITION OF PUBLIC:

There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of November 15, 2010, made by Mr. Holt, seconded by Mr. Bills, motion passed 6-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt had no report.

REPORT OF THE COMMITTEE CHAIR:

Chairman Freels had no report.

REPORT OF THE FINANCE DIRECTOR:

Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR:

Ms. Dennen had no report.

OLD BUSINESS:

Investment Policy - Mr. Lawing stated the updated Investment policy is included in the packet. Mr. Lawing stated this will be presented at the County Commission Meeting. Mr. Lawing noted the only change was from "prudent person" to "prudent investor". Motion made by Mr. Holt, seconded by Mr. Bills to approve the Investment Policy, motion passed 6-0.

NEW BUSINESS:

There is no new business to discuss.

Being that there was no more business, Mr. Vaughn motioned to adjourn at 5:28 p.m., seconded by Mrs. Hardin, motion passed 6-0.

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
December 20, 2010
5:22 P.M.

Members Present:

Frank Freels - Chairman	Anthony Holt	Benny Bills
Kirk Moser – Vice Chairman	Judy Hardin	Jim Vaughn

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, December 20, 2010 at 5:22 p.m. Mr. Kimbrough was not present for the meeting.

AGENDA: Motion made by Mr. Bills to approve the agenda, seconded by Mr. Vaughn, motion passed 6-0.

RECOGNITION OF PUBLIC:

There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of November 15, 2010, made by Mr. Holt, seconded by Mr. Bills, motion passed 6-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt had no report.

REPORT OF THE COMMITTEE CHAIR:

Chairman Freels had no report.

REPORT OF THE FINANCE DIRECTOR:

Mr. Lawing had no report.

REPORT OF THE PURCHASING DIRECTOR:

Mr. Lawing stated these items are required to be presented at this committee.

Bid Report – included in packet

Sole Source Letters – included in packet – MicroVote General Corporation

Motion made by Mr. Holt, seconded by Mr. Vaughn to leave the Purchasing Policy to read “Purchasing Agent or Finance Director”, motion passed 6-0.

REPORT OF THE LAW DIRECTOR:

Ms. Dennen had no report.

OLD BUSINESS:

There is no old business to discuss.

NEW BUSINESS:

There is no new business to discuss.

Being that there was no more business, Mr. Vaughn motioned to adjourn at 5:26 p.m., seconded by Mr. Moser, motion passed 6-0.

MINUTES
LAW ENFORCEMENT SUBCOMMITTEE
December 6, 2010
5:00 p.m.

Present:
Joe Matthews, Chairman
Michael Guthrie, Vice-Chairman
Paul Decker
Ben Harris
Baker Ring
Paige Brown Strong
Sonny Weatherford, Sheriff

Also Present:
Leah Dennen, Law Director
Bill Kemp, County Clerk
Anthony Holt, County Executive
Jim Vaughn, Commissioner
Jeff Puccini, Chief Deputy

The meeting of the Law Enforcement Subcommittee was called to order December 6, 2010, at 5:00 p.m. in the Sumner County Administration Building. Chairman Matthews declared a quorum present.

Agenda. Comm. Guthrie moved, seconded by Comm. Ring, to approve the agenda. Without objection, Chairman Matthews added under New Business discussion of the January, 2011 meeting. The motion to approve the agenda with the changes carried.

Minutes. Comm. Harris moved, seconded by Comm. Ring, to approve the minutes of November 1, 2010. The motion carried, with Comm. Decker abstaining from the vote.

Report of Chairman. Chairman Matthews welcomed other Commissioners Akins and Stone to the meeting.

Public Recognition. There was none.

Report of County Executive. County Executive Anthony Holt reported on the status of the animal control facility. He said the structure should be completed in December. The opening will be mid-February because of the lag time between order and delivery of interior contents.

Sheriff's Report November, 2010. Sheriff Weatherford reported on the following:

- Sheriff Weatherford gave a financial report month ending November 2010: Other charges for services were \$3,395.00; Total Revenue, \$36,836.22; and Disbursements, \$1,181.71.
- Sheriff Weatherford reported 183 animal-control related calls for service. Animal Control Division Shelter Statistics for the month as follows:

	Cats	Dogs
Total animals submitted	70	114
Total euthanized	60	81
Adoption Groups	6	06
Returned to Owner	0	18

January Meeting. Upon motion of Comm. Decker, seconded by Comm. Ring, the Committee voted to cancel the January 3 meeting.

The committee adjourned at 5:07 p.m. after a motion from Comm. Guthrie, seconded by Comm. Ring.

Prepared by Maria Savage

**MINUTES
PUBLIC SERVICES COMMITTEE
PAUL R. GOODE, CHAIRMAN
DECEMBER 6, 2010**

Present:
Chris Hughes, Vice-Chairman
Billy Geminden
Frank E. Freels
Trisha LeMarbre
Anthony Holt, County Executive
Judy Hardin, Highway Superintendent
Absent: Paul Goode, Chairman

Also Present:
Leah Dennen, County Law Director
Anthony Holt, County Executive

The regular meeting of the Public Services Committee was called to order with a quorum present on Tuesday, December 6 2010, at 5:00 p.m. in the Sumner County Administration Building in Gallatin. Vice-Chairman Hughes was presiding.

Agenda. Comm. Frank Freels moved, seconded by Comm. Geminden, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Freels, seconded by Comm. LeMarbre, the minutes of October 5, 2010, were approved by the committee.

Public Recognition. There was none.

Airport Authority Appointment. The Committee reviewed the upcoming appointments to the Authority. The names submitted were John Berwind, Douglas Hunter, Steve Nelson and Bill Taylor. The Sumner County Airport Authority submitted the names of David Hunter and Tom Graves to be re-appointed.

Upon motion of Comm. LeMarbre, seconded by Comm. Holt, the Committee voted to suspend the rules to allow David Hunter, Chairman of the Airport Authority, to speak. Mr. Hunter stated that the County is well represented by Dr. Graves and himself. He asked for the Committee's consideration for re-appointment.

Comm. LeMarbre moved to recommend David Hunter. The motion died for lack of a second.

Comm. Freels moved, seconded by Comm. Holt, to recommend the Committee on Committee's approve John Berwind. The motion carried unanimously.

Executive Holt moved the recommendation of Bill Taylor, and the motion was seconded by Comm. Freels. The motion failed (3-2-1), with Commissioners Hughes, Freels and Mr. Holt voting yes; Comm. Geminden and Mrs. Hardin voting against the matter; and LeMarbre abstaining.

Executive Holt moved to recommend Steve Nelson, which was seconded by Comm. Freels. The motion failed 2-3-1 with Comm. Freels and Executive Holt voting yes; Commissioners Hughes and Geminden and Mrs. Hardin voting no; and Comm. LeMarbre abstaining.

Comm. Freels moved, seconded by Executive Holt, to recommend Dr. Tom Graves to the Committee on Committees. The motion carried (6-1) with Chairman Hughes voting no.

Attorney Correspondence. County Law Director Leah Dennen requested the direction of the Committee on how to proceed further after reviewing the correspondence between her and the Airport Authority's attorney.

Comm. LeMarbre moved, seconded by Executive Holt, to allow Mr. Hunter to speak. The motion carried. Mr. Hunter stated that he was complying with the Committee's request to have a representative at their meeting. Ms. Dennen stated that she cannot ethically talk with members of the Airport Authority upon request of their attorney.

Comm. Geminden moved, seconded by Comm. LeMarbre, that the Public Services Committee recommend there be no funding forthcoming from the Commission until the designated Airport Authority member gets in touch with Commission Chairman Hyde and County Executive Holt to see what can be worked out. The motion passed unanimously.

Comm. LeMarbre moved, and was duly seconded, to adjourn the Public Services Committee meeting at 6:40 p.m.

Prepared by Maria Savage

MINUTES
RULES AND PROCEDURES COMMITTEE
MERROL HYDE, CHAIRMAN
December 6, 2010

Present:
Merrol Hyde, Chairman
Paige Brown Strong, Vice-Chairman
Chris Hughes
Joe Matthews
David Kimbrough
Jim Vaughn

Also Present:
Bill Kemp, County Clerk
Leah Dennen, County Law Director
Anthony Holt, County Executive
Frank E. Freels, Commissioner

The regular meeting of the Rules and Procedures Committee was called to order on Monday, December 6, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Hyde declared a quorum present.

Agenda. Comm. Kimbrough moved, seconded by Comm. Matthews, to approve the agenda as amended. The motion carried.

Minutes. Upon motion of Comm. Hughes, seconded by Comm. Kimbrough, the Committee voted to approve the minutes of October 4 and November 1, 2010.

Rule 3, Section D, Committees.

Chairman Hyde requested the Committee review Rule III, Section F, Emergency Services Committee. Law Director Leah Dennen suggested that the statutory committees, including the Beer Board and the Emergency Management Advisory Subcommittee, be grouped together in a different section. Comm. Hughes moved, seconded by Comm. Matthews, to delete Law Enforcement Subcommittee (i); Emergency Management Advisory Subcommittee (ii); Beer Board (iii); and Emergency Communications District (911) Board (iv), and re-group under a different section all but the Law Enforcement Subcommittee, which was deleted permanently.

Chairman Hyde requested the Committee review g.) General Operations. Upon motion of Comm. Hughes, seconded by Comm. Kimbrough, the Committee voted to delete Board of Tourism (i); and County Public Records Commission, (ii). and re-group under a different section.

The Committee discussed h.) Budget Committee. Upon motion of Comm. Hughes, seconded by Comm. Matthews, the Committee voted to delete "five (5)" in the first paragraph; delete "pursuant to Rule II, Section E, paragraph 5, a and b)"; and in the fourth paragraph the Committee authorized Ms. Dennen to rework and update the paragraphs 4 and 5 regarding the Self Insurance Board.

Upon motion of Comm. Matthews, seconded by Comm. Hughes, the Committee voted to add the Rules and Procedures Committee to the rules.

The Financial Management Committee 12a.) was discussed and added in parenthesis: (2002 Private Act). Item B was deleted. These changes were approved by the Committee upon motion of Comm. Kimbrough, seconded by Comm. Hughes.

13. Meeting of Committees, Select Committees and Sub-Committees. The Committee voted to delete notice requirements and the language "of state law" after a motion by Comm. Hughes, seconded by Comm. Kimbrough.

Under Section D language was added "Select Committee or Subcommittee". The following sentence added was "A quorum of the membership is required for business to be conducted and any vote taken. Section e. paragraphs 1 and 2 were added as "Statutory Committees or Commissions". Upon motion of Comm. Hughes, seconded by Comm. Matthews, the Committee voted to approve the changes.

RULES IV – REPORTS, Section A. Committee reports: Numeral one was changed, deleting "from the rostrum in the front of the Commission Chamber or". Comm. Hughes moved, seconded by Comm. Kimbrough, to change the rules accordingly. The motion carried.

Upon motion of Comm. Hughes, seconded by Comm. Matthews, the Committee voted to cancel the January meeting due to a holiday conflict.

Upon motion of Comm. Vaughn, seconded by Comm. Matthews, the Committee adjourned at 7:00 p.m.

Prepared by Maria Savage