



DROP BOX

The Trustee's Drop Box is located on the back corner of the Administration Building. Enter the rear parking lot from Tulip Poplar St. Turn left then the first right into the Trustee drive-thru lane. The box is on the wall between the first two windows.



All dropped items will need to fit into a no. 9 envelope. Write **COUNTY CLERK** on the outside of the envelope. Place your work and check in the sealed envelope. Lift the lid and insert in slot.